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**DRAFT MINUTES**

**Nelson Tasman Cycle Trails Trust Annual General Meeting**

**Date: 14 October 2024 at 12.25pm**

**Venue: Lone Star Farms Board Room, Trafalgar Street, Nelson 7010.**

**1. Welcome**

 The Chair welcomed everyone to the 2024 AGM.

**2. Present**

Gillian Wratt (Chair), Lew Metcalfe (Trustee), Tim Wanklyn (Trustee), Michelle Byczkow (Trustee), Nicky McBride (Wheelie Fantastic and Trustee), Gisela Purcell (Trustee), Elizabeth Bean (Administrator), Belinda Crisp (Trail Manager)

Apologies: Bill Gilbertson (Trustee), Tim Kelly (Trustee), Peter Chisholm (Trustee).

**3. Minutes of AGM 16 October 2023**

*NTCTT Resolved: That the minutes of the AGM of 14 October 2024 be accepted as a true and correct record of the meeting.*

**4. Matters Arising**

Matters that were raised are either complete or are currently being addressed by the Trust.

**5. Trustee Elections Re-appointments**

The Trust Deed has provision for new Trustees to be brought in during the year and for these to be approved by existing Trustees. The Trust can have up to 11 members and Trustees are appointed for a period of three years from the AGM at which their appointment was recorded. Trustees can be re-elected and can also be appointed during the year. The Trust Deed also requires the Chairperson of the Trust be elected at each AGM.

*NTCTT Resolved:*

1. *The following be appointed as Trustees – Peter Chisholm, and Gisela Purcell.*
2. *The following resignations be accepted – Matthew Kidson, Virginia Watson, and Rob Douglas.*
3. *The following Trustees be re-appointed as Trustees – Tim Kelly, and Lew Metcalf.*
4. *Gillian Wratt be re-elected as Chair*

**6. Chair Report**

 The Chair report was provided to attendees ahead of the meeting and was taken as read. The Chair noted that in the 2023/24 year much was achieved, with the Trust’s priorities being:

* Continuing to connect up and extend Tasman’s Great Taste Trail, with a focus on completing the off-road trail from Pokororo to Ngatimoti and continuing negotiations on route/access for Wai-iti Reserve to Hoult Valley.
* Completing trail construction through the Nelson Golf Course to Parkers Rd to improve the connection (spoke trail) from Nelson airport to the Tahunanui beach trail.
* Renewing the Coppermine Trail from Coppermine Saddle into the Maitai.
* Proactively maintaining and upgrading sections of the Great Taste Trail.
* Submitting to NCC and TDC LTPs and the RLTP. This included the concept of two “cycle highways” – Cycle Highway 6C connecting Picton-Nelson-Murchison and Cycle Highway 60C connecting Richmond and Golden Bay (Collingwood/Heaphy Track).
* Ongoing engagement with NRDA on promotional activities for trail riding in Nelson-Tasman.

The Chair thanked the following:

* Belinda Crisp (Trail Manager) and Elizabeth Bean (Administrator).
* Steve Johnston for maintenance activity and for developing good working relationships with sub-contractors.
* Support of both Councils and funding from MBIE.
* Trustees for their time and specialist input including financial, engineering and marketing.

**7. Financial Report**

The financial accounts to 30 June 2024 show that the Trust is in a sound financial position, with total net assets at 30 June 2024 of $1,010,636. These reserves have been built up over time and provide the Trust with an operating buffer, and funds to leverage completion of the Great Taste Trail, trail renewal, and other priority cycle trail projects.

The Trust’s statement of financial performance to 30 June 2024 shows a net surplus for the year of $86,352. This compares with $96,804 for the year ending 30 June 2023.

*NTCTT Resolved: Receive and approve the Nelson Tasman Cycle Trails Trust Annual Financial Statements to 30 June 2024, subject to a satisfactory audit report.*

**8. Floor Open for Comments**

The Trust Administrator acknowledged the work of the Chair and Trustees, noting that these are volunteer roles, which are much appreciated by the community.

**AGM closed at 12.35pm.**